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North Tees and Hartlepool 
NHS Foundation Trust

South Tees Hospitals 
NHS Foundation Trust

Student Biomedical Scientist placement agreement within Pathology

**North Tees & Hartlepool NHS Foundation Trust
South Tees Hospitals NHS Foundation Trust**

Date issued: August 2023

Review date: August 2026

Original Author : Sharron Pooley (October 2015)

Amended by: Joanne Wintrip

Approved by: Sharron Pooley / Darren Makin

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**Agreement for UK based placements
for student biomedical scientists within
North Tees & Hartlepool NHS Foundation Trust**

Department: Pathology Services

Placement provider site: North Tees & Hartlepool NHS Foundation Trust or South Tees Hospitals NHS Foundation Trust

Named person for the placement provider: Joanne Wintrip

The Student:

The University:

Placement type: PTP
 40 week placement

Dates of placement: Start Date:

End Date:

The student must have a check by the Disclosure Barring Service (DBS) and appropriate immunisation. This would usually be performed by the university but may be arranged by the hospital.

1. The University will:

1.1 Advise the student of the need to share immunisation history with the placement provider and to disclose any special adjustments required in respect of health or disability.

1.2 Advise the student that they must adhere to the Policies and Protocols of the placement provider whilst undertaking the placement

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1.3 Agree the learning objectives or outcomes with the student prior to commencement of the placement, and share these with the placement provider.

2. The placement provider will provide the student with:

2.1 An appropriate induction at the start of the placement ensuring that the student is aware of where to access the relevant Policies and Protocols including health and safety procedures and the Information Governance policy.

2.2 Supervised education and training in the placement by an appropriately qualified Mentor.

2.3 Adequate supervision from appropriately qualified staff.

2.4 All uniform, equipment, materials (including training manual / competency log), staff and other facilities required to undertake the placement.

2.5 Work facilities and amenities afforded to the employees.

3. The placement provider will:

3.1. Carry out any necessary risk assessment to ensure health and safety of the student whilst on placement

3.2 Endeavour to provide the student with the learning opportunities and experience to achieve their agreed objectives or outcomes.

3.3 Provide training in IBMS approved training laboratory that covers the duration of the placement.

3.4 Ensure that accident or illness affecting the student is reported in line with organisational Policy, and to the named contacts for the University

3.5 Retain the right to exclude the student from the placement immediately, if there is deemed risk from the student's health or behaviour: to the student, patients or staff. In this event, the placement provider will immediately contact the named person at the University

3.6 Provide public liability insurance and professional indemnity insurance for the student in the event of any act or omission by the student which adversely affects the care of the patient. The placement provider will be responsible for its employees engaged in teaching or supervision of students, on or in the related care and treatment of patients / clients. The placement provider shall

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be responsible for the acts or omissions made by the student whilst on placement.

4. The student will:

- 4.1 Ensure they are up to date with mandatory training as required for their role.
- 4.2 Record all training/CPD, keep records up to date, take part in and contribute to review processes, undertake assessments in order to achieve the program.
- 4.3 Contribute to the routine work of the laboratory as directed and within their scope of practice.
- 4.4 Commit to the program of study.
- 4.5 Take responsibility for their own work/portfolios, ask for help and advice from the relevant person when required and keep their mentor informed of progress towards the set objectives.

5. Other considerations:

- 5.1 English Law: This Agreement will be governed by English Law and the parties submit to the exclusive jurisdiction of the English Courts.
- 5.2 The parties in this Agreement do not intend that any of the terms will be enforceable by virtue of the Contracts (Rights of Third parties) Act 1999 by any person not a party to it.
- 5.3 Equality and Diversity: both parties shall comply with the Law that prohibits discrimination in relation to employment and training, including, but not limited to discrimination on the grounds of age, colour, disability, ethnicity, gender, gender reassignment, nationality, race, religion or belief, responsibility for dependants, sexual orientation, trade union membership or non membership, working patterns or any personal characteristic.
- 5.4 Both parties agree that his arrangement does not constitute a joint venture or a partnership.

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6. All parties will:

6.1 Provide a named person for communication in relation to the placement :

Placement provider: **Name:** Joanne Wintrip
Job Title: Pathology Training Manager
E-mail: joanne.wintrip1@nhs.net

The University: **Name:**
Job Title:
E-mail:

6.2 Hold such insurance as is necessary to carry out their respective obligations.

6.3 Maintain mutual confidentiality in relation to information held by both parties concerning provision of the placement.

6.4 Agree to indemnify the other party in respect of failure or negligent performance by the other party in respect of the placement agreement.

Please sign below once you have read and agreed to the above.

The Placement Provider

Signature:
Name (please print):
Job title:
Date:

The University

Signature:
Name (please print):
Job title:
Date:

The Student

Signature:
Name (please print):
Job title:
Date: